

**LAYTONSVILLE BOARD OF APPEALS
MEETING MINUTES
November 5, 2012 – 7:30 p.m.**

Roll Call:

A meeting of the Laytonsville Board of Appeals was called to order by Chair Cecere at 7:37 p.m. Board Members Hewitt, Foster, and Whittington were present.

Minutes

The minutes for the meeting of October 1, 2012, was submitted for approval. Motion was made by Member Foster to accept the minutes which was seconded by Member Hewitt. The motion was passed unanimously.

Old Business

Chair Cecere informed the Board that the Laytonsville Volunteer Fire Department (LVFD) had been requested to send a representative to the meeting but it seemed that there might have been a miscommunication and the LVFD was not represented. The special exception regarding the monopole is still outstanding and the Board has specific questions regarding the safety of the equipment attached to the monopole. Chair Cecere proposed a motion that the LVFD would be contacted by letter stating that a representative was invited to attend the December 3, 2012, meeting to discuss the extension of the special extension. The LVFD would be requested to provide evidence that all conditions placed on the last special exception have been invoked. The letter would also state that if a representative of the LVFD is not present at the December 3 meeting, the special exception would expire two weeks after December 3, 2012.

The motion was seconded by Member Hewitt and passed unanimously.

New Business:

No new business.

Adjourn

There being no further business, Chair Cecere asked for a motion to adjourn the meeting which was made by Member Foster and seconded by Member Hewitt. The meeting adjourned at approximately 7:52 p.m.

Respectively submitted

Nadine Tarwater