

**LAYTONSVILLE BOARD OF APPEALS  
MEETING MINUTES  
January 7, 2013 – 7:30 p.m.**

**Roll Call:**

A meeting of the Laytonsville Board of Appeals was called to order by Chair Cecere at 7:30 p.m. Board Members Hewitt, Foster, and Whittington were present.

**Guests**

Chief Stanley Sutton, Jr. of the Laytonsville Volunteer Fire Department was present.

**Minutes**

The meeting of the Board of Appeals scheduled for December 3 could not be called to session due to a lack of quorum. The minutes of the Board meeting held on November 5 were submitted for approval. Motion was made by Member Hewitt and seconded by Member Whittington to accept the minutes. The motion was passed unanimously.

**Hearing**

All parties providing testimony were sworn in by Chair Cecere.

**Old Business**

Chief Sutton, Jr. provided the Board with a letter from the President, Laytonsville Volunteer Fire Department, stating that to his knowledge, no changes or additions have made to the monopole located at the rear of the fire station (Exhibit 2). Chief Sutton, Jr. also provided a letter from Mr. Paul J. Ford and Company, Structural Engineers, dated February 7, 2011, providing a “Structural Analysis Report” which was previously requested by the Board of Appeals.

Chair Cecere asked if there was a motion to close the hearing. The motion was presented by Member Hewitt and seconded by Member Foster and passed unanimously.

Chair Cecere asked if there was a motion to vote on the Special Exception renewal for two years for the Laytonsville Volunteer Fire Department’s monopole. Member Hewitt presented the motion which was seconded by Member Foster and passed unanimously.

**New Business:**

No new business.

**Adjourn**

There being no further business, Chair Cecere asked for a motion to adjourn the meeting which was made by Member Foster and seconded by Member Whittington. The meeting adjourned at approximately 8:03 p.m.

Respectively submitted

Nadine Tarwater