

**LAYTONSVILLE HISTORIC DISTRICT COMMISSION
MEETING MINUTES
February 17, 2014**

Roll Call:

A meeting of the Laytonsville Historic District Commission (HDC) was called to order by Chair Sheree Wenger at 7:36 p.m.. Commission Members Jill Ruspi, Charles Hendricks and Michele Shortley, and Lisa Simonetti were present. Member Joann Howes was absent.

Attendance:

There were no guests present.

Minutes:

The minutes from the meeting of January 20, 2014 were presented and accepted as amended.

Preliminary Statement by Chair:

The preliminary statement was not read.

Old Business:

Chair Wenger stated that she would redistribute the Town Hall lighting plan and proposal from Boyland Electric that Council Member Pomeroy has been working on. She noted that the posts would be 8 foot tall and match the posts in the Rolling Ridge subdivision. Member Ruspi stated that the overall plan for the Town Hall parking lot should be taken into consideration.

Chair Wenger stated that she had corresponded by email with Matt Honacki of NV Homes. Mr. Honacki stated that they had construction delays due to weather and permitting. They will begin to build a model in April and should have it completed in July.

Chair Wenger asked Commission members to look again for the most recently edited version of the HDC Design Guidelines. Member Hendricks noted the file name on his hard copy as being June 26 2008. Chair Wenger and Charlene Dillingham will search the Town Hall computer for a document matching that date.

Adjournment: There being no further business, Member Ruspi made the motion to adjourn the meeting which was seconded by Member Hendricks. Motion carried unanimously. The meeting adjourned at 8:05 p.m.

Respectfully submitted by,

Charlene Dillingham

Clerk, Town of Laytonsville