

**LAYTONSVILLE HISTORIC DISTRICT COMMISSION  
MEETING MINUTES  
February 21, 2011**

**Roll Call:**

The regular meeting of the Laytonsville Historic District Commission (HDC) was called to order by the Chair, Sheree Wenger, at 7:30 p.m. Commission Members: Charles Hendricks, Joann Howes,, Jill Ruspi , Michele Shortley and Alternate Lisa Simonetti were present.

**Attendance:** One guest, Jim Ruspi, was in attendance.

**Minutes:**

The minutes from the meeting of January 11, 2011 were presented and approved as corrected.

**Preliminary Statement by Chair**

The preliminary statement was not read.

**New Business:**

Colleen Young said that she will submit an application for a new sign for her business, The Pink Poet Antiques at 21414 Laytonsville Road. The signs must be limited to 12 square feet. The current sign is 3 x 4. Zoning prohibits use of a movable sign. There is no limit on the number of signs and a 2<sup>nd</sup> sign may be requested. She plans to repaint the current sign to make it more visible.

Nancy Harding of St. Bartholomew's Church had presented preliminary information on the church's desire to replace the current jalousie windows in the house at 21615 Laytonsville Road that is used as a church office. It is unknown if the jalousie windows are original and if not, what the original window type was. Chair Wenger will contact the church secretary to see if she has the original blueprints of the house. It is known that the house was not built as a kit house in 1928. The architect was J. Stack from Baltimore. Montgomery County files in Rockville may be another source for obtaining the blueprints.

The Laytonsville District Volunteer Fire Department sign was installed at 21400 Laytonsville Road, but it is not functioning within the guidelines of its approval. Ms. Wenger read the description of the approval which indicated no scrolling, or animation, specifying black background with only red lettering. Recognizing that the LDVFD is a partner in the Town, the HDC agreed to send a letter to remind them of what was permitted. Chair Wenger will draft a letter and send to the HDC members for review.

**Old Business:**

Member Ruspi brought up the idea that it may be helpful for the HDC to make suggestions to the Town for

the use of funds collected from the speed cameras. Chair Wenger stated that she believes the criteria is strict and that the revenues must go to safety programs such as lighting, crosswalks, or lines on the roads. Council member Jim Ruspi stated that Chevy Chase Village built a new sidewalk with the speed camera funds collected in that municipality. He also indicated that there is a cap of funds distributed, which is 10% of the Town's budget.

The Town budget hearing will be held on Tuesday, March 1, 2011.

Member Simonetti requested clarification as to whether it was necessary to get approval to trim dead/diseased limbs from a tree. Chair Wenger clarified that trimming of trees did not require approval.

**Adjournment:**

There being no further business, Member Ruspi made the motion to adjourn the meeting which was seconded by Member Hendricks. Motion carried unanimously. The meeting adjourned at 8:27 p.m.

Respectfully submitted by,

Charlene Dillingham

Clerk, Town of Laytonsville