

**LAYTONSVILLE HISTORIC DISTRICT COMMISSION
MEETING MINUTES
May 16, 2011**

Roll Call:

The regular meeting of the Laytonsville Historic District Commission (HDC) was called to order by Chair Sheree Wenger, at 7:30 p.m. Commission Members: Charley Hendricks, Joann Howes and Jill Ruspi were present. Members Michele Shortley and Alternate Lisa Simonetti were absent.

Attendance: Nancy Harding and Bill Fitts were present. .

Minutes:

The minutes from the meeting of April 18, 2011, were presented and approved..

Preliminary Statement by Chair:

The preliminary statement was read.

Hearing for Application #HDC 01-11: St. Bartholomew's Episcopal Church requests a work permit for replacement of windows on the property located at 21615 Laytonsville Road. Signs for this hearing were posted and notices sent to adjoining property owners. The application, photographs and window sample were submitted for consideration.

Chair Wenger stated that based on the information submitted, that she had a good understanding of the request which was for 9 new windows and 4 wrapped in vinyl siding too replace the existing jalousie windows. Currently there are 5 different types of windows in the house and the desire is to create a consistent look. Chair Wenger went to Rockville to look at the original plans of this house, which is now used as the church office. It was originally built in 1921. The plans showed windows similar to the dormer windows that still exist. Chair Wenger stated that it appears that the architect took a Sears house layout and used the plans to build this house. Jalousie windows were not in the selections for a Sears house. Chair Wenger commented that based on this information, she did not believe the jalousie windows to be original. Member Ruspi commented that since we believe that what is there currently is not original, having consistency amongst the windows will improve the overall look of the building. Chair Wenger added that she did not see the window replacement as de-valuing the property of its historic significance. She added that the new windows should have the grid pattern to match the existing dormer windows.

The record was closed. Member Ruspi made the motion that Application HDC-01-11 for replacement of windows as stated on the application be approved with the only condition being that the dormer windows would be replaced with windows in kind. Member Howes seconded the

motion. The motion was approved unanimously, with member Hendricks recusing himself..

Chair Wenger stated that a resolution be made that the application and motion fit within the HDC Guildelines.

Nancy Harding questioned whether painting of the building was considered maintenance and Chair Wenger stated that there was no approval required for painting of the building.

New Business:

Nancy Harding and Bill Fitts stated that St. Batholomew's Episcopal Church would also like to repair the church garage. They intend to replace the rotting siding boards with vertical board and batting. The roofing will be replaced with new SV roofing with a baked finish. Member Hendricks noted that the garage has some broken window frames that are boarded over with old Town signs. There was discussion amongst the group that when the garage repairs are made, that the signs should be saved for historical reasons. The Commission informed the representatives of the church that the work they proposed may be done without a permit.

HDC terms will expire for Member Joann Howes and Chair Wenger. Chair Wenger has notified Mayor Oland of her intent to continue on the Commission and would like to be re-appointed. Chair Wenger also commented that Member Howes is very familiar with the process and properties in Town and would like to see her continue with the Commission. The Mayor needs to be advised of Member Howes decision for reappointment.

Chair Wenger asked the members to have a look at two houses in Rolling Ridge who have recently installed satellite antennas in their yards. The satellite antennas are located on the front corners of the houses and visible from the road. Chair Wenger noted that guidelines state that the satellite antennas should be placed in the least visually prominent area of the property. If this is not possible in order to receive reception, screening should be provided to conceal them. Members were asked to look at the properties to enable them to provide input for a further discussion.

Member Ruspi commented that she had recently visited Jones Pond and that the pond, trees and benches look very nice.

There was discussion among the members about crosswalks in Town. It was noted that crossing Rt. 108 to that shopping center at Maple Knoll Drive is treacherous. A crosswalk was suggested as a possible project to spend the revenue earned from the speed cameras.

Adjournment:

There being no further business, Member Hendricks made the motion to adjourn the meeting which was seconded by Member Howes. Motion carried unanimously. The meeting adjourned at 8:35 p.m.

Respectfully submitted by,

Charlene Dillingham

Clerk, Town of Laytonsville