

**LAYTONSVILLE HISTORIC DISTRICT COMMISSION
MEETING MINUTES
September 16, 2013**

Roll Call:

The regular meeting of the Laytonsville Historic District Commission (HDC) was called to order by Chair Wenger at 7:34 p.m. Commission Members Jill Ruspi, Charles Hendricks, and Michele Shortley were present. Member Joann Howes and Alternate Lisa Simonetti were absent.

Attendance: No guests were present.

Minutes:

The minutes from the meeting of August 19, 2013 were presented and accepted as revised. Michele Shortley abstained from voting.

Preliminary Statement by Chair:

The preliminary statement was not read.

New Business:

Chair Wenger informed the Commission members about the Mayor's announcement at the Town Council meeting regarding replacement of the sidewalks on Rt. 108. The Maryland State Highway Administration has funded a project to replace the sidewalks from Maple Knoll Drive to St. Paul's United Methodist Church. The project will make the sidewalks ADA compliant, reposition mailboxes, improve aprons, and improve the crosswalks and signals at Rt. 108 and Brink Road/Sundown Road.

A work permit application has been received from St. Bartholomew's Episcopal Church requesting permission to install a door that will facilitate a wheelchair lift. A public hearing will be scheduled for the October meeting.

HDC members discussed the request for recommendation to the Town Council regarding installation of solar panels at the Pallithanam residence at 21736 Rolling Ridge Lane. This lot is in the HDC consideration area due to its proximity to the historic Rolling Ridge home. Member Hendricks made the motion to recommend that the Town Council approve the request as submitted by Mr. Pallithanam.. Member Ruspi seconded the motion. Chair Wenger will inform the Mayor and Council.

Chair Wenger shared that she was able to obtain a gift card towards the cost of the bench that the Lions Club is purchasing in honor of Charles White. The bench will be placed on the grounds of the Town Hall.

Chair Wenger stated that the NV Homes trailer had been placed in its location on Brink Road. The ground was leveled and the parking lot paved as the trailer is prepared to open.

Adjournment: There being no further business, Member Ruspi made the motion to adjourn the meeting which was seconded by Member Hendricks. Motion carried unanimously. The meeting adjourned at 9:10 p.m.

Respectfully submitted by,

Charlene Dillingham

Clerk, Town of Laytonsville