

Meeting minutes of Town Council on 3-1-11
As reviewed, approved, and accepted by the Town Council on April 5, 2011

Mayor Oland called the regular Town Council meeting to order at 7:50 p.m. Council Members Jim Ruspi, Charles Bradsher, Dave Preusch and Dan Prats were present. The Clerk was present. There were three citizens present. Mike White was also present.

The minutes of the Town Council Meeting on February 1, 2011 were approved as submitted.

Treasurer's Report: Mayor Oland reviewed the Profit and Loss Report for the month of February, 2011: total General Fund net income for the month of February was \$4,772. Real property tax in the amount of \$1,051 and income tax of \$2,465 brought the total income to \$4,772. Major expenses for February, 2011 were \$1,080 for Land Planning, \$2,760 for Snow Removal, \$1,274 for Payroll Expenses and \$2,886 for Waste Collection with total expenses for February totaling \$9,928. Total General Fund net income for the month of February, 2011 was -\$5,156. Looking at the Balance Sheet for the month of February, 2011 the fund balance for the general fund is \$550,836; for the CIP account, the balance is \$179,234; and the balance for the fixed assets fund is \$505,497. The total fund balance for the Town of Laytonsville for the month of January, 2011 is \$1,235,567.

Council Member Dan Prats made the motion to approve the Treasurer's Report for the month of February, 2011 subject to audit. Mayor Oland seconded. **Unanimously approved.**

Discussion/Action Items:

Memorial Garden: Mike White proposed the creation of a memorial garden on the Miller lots in memory of his grandfather, George Harding. Mr. White indicated that his plan would take about ½ acre, the whole 1st lot and a little into the 2nd lot. Mr. White noted that there are lots of mulberry trees on the property which are dirty and break. He indicated that he would like to remove the trees as part of his project. The Town agreed

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that they would cover the cost of the stump removal for the mulberry trees. The design would be such that Goshen Enterprises would maintain the grass cutting. Mr. White would provide the mulching, edging and trimming. Mayor Oland commented that this garden will be a nice asset to the town. He also noted that the design of the garden should provide an entrance to the Stadler property as part of the Walkable Communities initiative.

Budget: A public hearing to introduce the proposed budgets will be held prior to the Town meeting. Mayor Oland commented that proposed real property tax is \$.11 per \$100 of assessed value of property, which is the same as it is now. Most personal property taxes come from the shopping center, LVFD tower and bank building. The personal property tax will be reduced from \$.31 to \$.30 on each \$100 of assessed value of personal property. Mayor Oland also commented that the budget included a 6% pay increase for the staff.

Election: The election will be held on May 2, 2011. The election will be for the Mayor and 2 Town Council members. The filing period for candidacy is March 4 – 18. Mayor Oland noted that many of the original election judges have retired. We have identified 3 judges for this year's election but the south end of Town and Mobley Farm are not represented. Mayor Oland asked Council Member Bradsher and Council Member Preusch to find some additional judges.

Comprehensive Plan: Council Member Dave Preusch provided an update on the Comprehensive Plan. He noted that the plan should be completed within the next 1-2 months. Mayor Oland asked if the Planning Commission submits the draft. The Planning Commission will start in June, take office in July and could submit the draft to the Town Council in July. It was noted that the Comprehensive Plan work was originally started as a revision of the 1989 plan but has been complicated by regulation changes from the MD Dept. of Planning. The Committee started as 13 people and now down to 4-5 people. Mayor Oland commented that he appreciates the effort.

Work Session: There will not be a work session on 3/15/11.

WSSC: March update shows that the contract docs are being revised. Contractor procurement was to begin on 3/1/11.

Safety Inspector: The safety inspector for 2nd qtr. 2011 is Council Member Dave Preusch.

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Actions:

Council Member Dan Prats made the motion to approve the Memorial Azalea Garden proposed by Mike White, with Mr. White removing the mulberry trees and the Town to remove the stumps. Council Member Bradsher seconded the motion. **Unanimously approved.**

Council:

Rt. 108 Sign: Council Member Dave Preusch noted that the Town sign on Rt. 108 is falling down. Mayor Oland noted that this sign is posted within the Stadler's flower bed and would need Stadler's to fix it.

Snow Removal: Council Member Jim Ruspi commented that he had been very happy with the snow removal this year. The snow removal was timely and the width of removal on the sidewalks was much wider. We did not have to call about problems with snow removal in the Town. We did have to call several times about clearing the Town Hall parking lot.

Town Hall Parking Lot: The Town Hall parking lot is in need of some repair. The original millings put in 9 years ago have gotten thin, allowing water to seep down. Mayor Oland noted that the original millings were arranged through Francis Hewitt and he would talk to him about doing this again. Goshen Enterprises has been asked to add a layer of blue stone to the parking lot.

Water Tank: Council Member Jim Ruspi asked if there was an update on the Eagle Scout project to paint the water tank in the back of the Town Hall. Nobody had an update. Charlene Dillingham will try to get an update through the Scout troop.

Parade: The parade will be held on May 21, 2011 at 11:30 am. The theme is "Saluting Our Heroes".

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Citizens:

Jill Ruspi commented that as the Memorial Park is being designed, consideration should be made to put in deer resistant plantings and decorative fencing.

Council Member Dan Prats made the motion to adjourn. Mayor Oland seconded.
Unanimously approved. Meeting was adjourned at 8:40 pm.

Respectfully submitted,

Charlene Dillingham
Clerk
March 1, 2011

REMINDERS:

Bulk Trash Pick-Up is scheduled for Monday, April 11. Be sure to put your bulk items at the curb the night before.

The Laytonsville community parade will be May 21, 2011. Students who are interested in helping may earn SSL hours. Please contact Charlene Dillingham at 301-869-0042 if you are interested.