

Meeting minutes of Town Council on 7-5-11
As reviewed, approved, and accepted by the Town Council on August 2, 2011

Mayor Prats called the regular Town Council meeting to order at 7:30 p.m. Council Members Charles Bradsher, Dave Preusch, Jim Ruspi and Josh Pomeroy were present. The Clerk and Treasurer were present. There were three citizens present.

Mayor Prats administered the oath of office to swear in Council member Dave Preusch, Council member Josh Pomeroy, and Treasurer Christine Wilkinson.

The minutes of the Town Council Meeting on June 7, 2011 were approved as submitted.

Treasurer's Report: Treasurer Chris Wilkinson reviewed the Profit and Loss Report for the month of June, 2011. Income tax of \$32,180 brought the total income to \$32,639. Major expenses for June, 2011 were \$1,292 for General Repairs and Maintenance, \$2,248 for advertising, and \$2,886 for Waste Collection with total expenses being \$21,488. Expenses to the CIP account were for \$4,700 for road repair bringing total expenses to \$26,188 and the total General Fund net income for the month of June, 2011 was \$6,472. Looking at the Balance Sheet for the month of June, 2011 the fund balance for the general fund is \$604,845; for the CIP account, the balance is \$174,998. The total fund balance for the Town of Laytonsville for June, 2011 is \$1,285,340.

Council Member Josh Pomeroy made the motion to approve the Treasurer's Report for the month of June, 2011 subject to audit. Council Member Dave Preusch seconded.

Unanimously approved.

Discussion/Action Items:

Planning Commissions Appointment: Council Member Preusch will be appointed to the Planning Commission but not have voting privileges on the Commission. Mayor Prats will swear in the Planning Commission at the first meeting of the Commission.

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Appointments: Mayor Prats presented the following appointments for 2011-2012:

LEGAL COUNSEL – STANLEY D. ABRAMS, ESQ.
ENGINEER – MACRIS, HENDRICKS AND GLASCOCK AND ROBERT H. PATTON, HARRIS, RUST & ASSOCIATES
TOWN PLANNER – STANLEY O. BENNING
AUDIT FIRM – LINDSEY AND ASSOCIATES
CLERK – CHARLENE DILLINGHAM
TREASURER – CHRISTINE WILKINSON
COUNSEL VICE PRESIDENT –
CODE ENFORCEMENT OFFICER – MICHAEL T. RYAN
REFORESTATION CONSULTANT – BENNING & ASSOCIATES
TREE COMMITTEE – ERIC WENGER, PAUL FOSTER, RICHARD POTCNER

Council Member Josh Pomeroy inquired as to whether the fee for service consultants were ever put out for bid. Mayor Prats commented that while continuity is desirable, this is something to be considered for the future.

Safety Review: Council Member Preusch provided the safety review for second quarter 2011. He found sidewalk settlement on Brink Road and on the sidewalks on Maple Knoll. Sidewalk repairs will follow the WSSC construction if necessary. An outlet on the shed at Town Hall is without a cover. There is a crack on Mobley Farm Drive in front of the Preusch residence that needs to be looked at again since the road repair. Council Member Ruspi will be the safety inspector for the third quarter 2011.

WSSC Update: A town meeting was held on June 30 at the Laytonsville Fire Dept. so that WSSC could provide an update on the Laytonsville Water Project. Approximately 15 people attended. The contractor, W. F. Wilson, is ready to begin work on the water distribution phase of the project. He will begin at the Just Riding Along bicycle shop and work north towards Howard Street. This will involve digging a trench on the east side of Rt. 108, resulting in one lane of traffic during work hours. The works hours will be from 9 am until 3 pm, and no night work is anticipated. Traffic updates will be reported to WTOP.

Work is underway to survey properties with fieldstone foundations. Contractor, Seismic Surveys, is in the process of contacting residents and scheduling the surveys. Council Member Josh Pomeroy commented that they had survey his house. The process took about 3 hours. All rooms in the house were inspected with cracks notated and photographed.

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Thank you Picnic: A picnic will be held on Sunday, July 10 at the Town Hall pavilion to thank Mayor Willard Oland and former Clerk Cathy Buit for their dedication and service to Laytonsville.

J. B. Kline: The public hearing for J.B. Kline has been rescheduled for October 7, 2011 at 9:30 am in the Stella B. Werner Council Office Building, Rockville, Maryland.

Work Session: There will not be a work session on 7/19/11.

Council:

Mayor Prats, Council Member Jim Ruspi and his wife, Jill Ruspi attended the MML convention in Ocean City, Maryland. Council Member Ruspi carried the first Town flag in the Parade of Flags along with 121 other towns and municipalities from Maryland. Council Member Ruspi provided some photographs of this event to save in the town files. He also reported that he attended seminars, one on storm water management. New storm water management guidelines are coming out this fall.

Council Member Ruspi also reported that after receiving approval for a group of adults and kids to go on the Rolling Ridge and Town Hall property with metal detectors, they held this activity in April. Member Ruspi brought some items to show what was found – a drill bit, shear, can, and old nails. A toy car was found on the Town Hall property. On the Ruspi property they found a button from Bethlehem Steel. Council Member Ruspi is researching the background on this button.

Council Member Bradsher reported that there is graffiti on the Town sign on the north side of Rt. 108.

Council Member Josh Pomeroy inquired about the Town meeting agenda format. Mayor Prats said he would review the format and if there was a more efficient process then a change could be considered.

Council Member Dave Preusch stated that the Town picnic will be held September 17. The first planning meeting was held on Wednesday, June 22. Council Member Preusch will serve as chair for the picnic this year.

Council Member Preusch inquired about whether liability insurance was provided by the Town so that Council Members are indemnified. Clerk Charlene Dillingham will look into this.

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Council Member Dave Preusch asked about the status of getting a cost estimate for Macris, Hendricks and Glascock to provide a scope of work for a preliminary investigation for the south-west Rt. 108 re-alignment. It was noted that Steve Crum of Macris, Hendricks and Glascock was still out of town but the request would be discussed with him upon his return.

Comprehensive Plan: Council Member Dave Preusch noted that progress is being made on the Comprehensive Land Plan. Revisions should be presented in August.

Actions:

Council Member Dave Preusch made the motion to nominate Charles Bradsher as Council Vice President. Council Member Josh Pomeroy seconded. **Unanimously approved.**

Council Member Dave Preusch made the motion to appoint the slate of candidates as presented. Council Member Josh Pomeroy seconded. **Unanimously approved.**

Council Member Josh Pomeroy made the motion to appoint Dave Preusch to a 3 year non-voting term on the Planning Commission. Council Member Charles Bradsher seconded the motion. Motion approved with Council Member Preusch abstaining from the vote.

Citizens:

Boy Scout Colin Headrick provided the status of his Eagle Scout project to restore the water tank behind the Town Hall. Colin presented the project in three phases:

1. Clearing and removal of trees
2. Preparation and painting of the tank – sodablasting or sandblasting
3. Landscape – Stadlers Nursery has agreed to do a site survey and draw up a landscape plan.

Colin wanted a status on whether the Town would still fund the sandblasting/sodablasting? Council Member Preusch inquired about what type of materials would be used and the ongoing maintenance of the tank. Council Member Ruspi inquired about whether the tank was historic and would be restored to its original condition. Colin indicated that a nameplate had been found on the tank with writing on it but it was illegible.

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Colin was asked to provide the Town with an idea of what type of paint he would be using, the cost and if he would use sodablasting or sandblasting. He also needs to submit his design to the HDC. Colin's father, Larry Halvorson, was present and stated that a concern was that Colin needs to complete his project before his 18th birthday in December.

Adjournment:

Council member Jim Ruspi made the motion to adjourn at 9:10 pm. Council member Josh Pomeroy seconded the motion.. **Unanimously approved.**

Respectfully submitted,

Charlene Dillingham
Clerk
July 5, 2011