

Meeting minutes of Town Council on 1-7-14

As reviewed, approved, and accepted by the Town Council on February 18, 2014

Mayor Prats called the regular meeting of the Town Council to order at 7:38 p.m. Council Members Josh Pomeroy, Charles Bradsher and Dave Preusch were present. The Treasurer, Clerk and Assistant Clerk were present. Two residents were also present. The minutes of the Town Council meeting on December 3, 2013 were approved as submitted. The Mayor wished everyone a Happy New Year and thanked the Council and Staff for their endurance during the lengthy meetings lately.

Treasurer's Report: The Treasurer reviewed the Profit and Loss Report for the month of November 2013. Total income for the month of November was \$7,571 with \$116 coming from Personal Property Taxes, \$4,572 coming from Real Property Taxes. Major Expenses for the month of November 2013 were \$8,160 for Repairs and Maintenance, \$2,227 for Payroll Expenses, \$5,690 for Grounds Maintenance, \$10,000 for Donation and \$4,526 for Picnic Donation Distribution. The Total Expenses for the month of November 2013 were \$40,207. General Net Income for the month of November 2013 was \$-32,637. Looking at the Balance Sheet for the month of November 2013, the fund balance for the general fund was \$863,193 for the CIP account, the balance was \$185,973 and the Fixed Assets were \$684,352. The total fund balance for the Town of Laytonsville for November 2013 was \$1,733,519.

The Treasurer reviewed the Profit and Loss Report for the month of December 2013. Total income for the month of December 2013 was \$57,458 with \$1,375 coming from Reimbursement (Jones, Natelli), \$51,993 coming from Income Tax and \$4,044 coming from Personal Property Taxes. Major Expenses for the month of December 2013 were \$4,478 for Payroll Expenses, \$2,723 for Snow Removal and \$2,886 for Waste Collection. The Total Expenses for the month of December 2013 were \$14,144. General Net Income for the month of December 2013 was \$43,314. Looking at the Balance Sheet for the month of December 2013, the fund balance for the general fund was \$907,564 for the CIP account, the balance was \$183,090 and the Fixed Assets were \$684,352. The total fund balance for the Town of Laytonsville for December 2013 was \$1,775,007.

Council Member Pomeroy made the motion to approve the November Treasurer's report subject to audit. Council Member Bradsher seconded the motion. ***Unanimously approved.***

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Council Member Bradsher made the motion to approve the December Treasurer's report subject to audit. Council Member Preusch seconded the motion. *Unanimously approved.*

Committees and Reports

Mayor's Update and Reports

WSSC Update: Mayor Prats received a construction update regarding the completion of the pumping station. He reported that testing was conducted but failed. The electrical switches were being replaced. He will receive more information when they are ready to hook up.

SHA Sidewalk Update: Mayor Prats stated that work on the sidewalks and aprons in front of Laytonsville Elementary School has been completed.

Laytonsville Preserve Construction Update: Mayor Prats reported that the County is recording the plats. Construction meetings at the Town Hall will resume. There are lot sale signs on Warfield Road and new utility poles have been installed.

Laytonsville History Book: The title of the new paperback book is *Laytonsville Crossroads to Community*. It is 120 pages long. The cost is \$20.00. There will be a book signing on January 24 at 7 p.m. at St. Paul's Church. The county cable channel will be there. Mayor Prats stated that this is a good time to be releasing the book because there will be new residents moving into town with the construction of new homes in the Laytonsville Preserve Development.

Safety Inspector: It was noted that the Safety Inspector for the fourth quarter is Council Member Josh Pomeroy. The Safety Inspector for the next quarter will be Council Member Charles Bradsher.

Work Session: There was no work session scheduled.

Old Business:

New Business:

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Council: Mayor Prats stated that the Parks Policy that Council Member Pomeroy has developed will be discussed at the next meeting due to the absence of Council Member Ruspi. Council Member Ruspi did feel that it was written for a larger town than Laytonsville. Mayor Prats stated that perhaps Council Member Pomeroy could scale it down. He urged the Council to continue to review it.

Wetlands Study: Council Member Preusch reported that MGH had completed a wetlands study. He showed the Council a map he received which shows the wetlands covering most of bypass right of way in one area. Council Member Preusch stated that he would get in contact with Steve Crum from MGH and perhaps Mr. Crum would come to the next Town Council meeting to discuss the boundaries of the wetlands. Mayor Prats thanked Council Member Preusch for looking into this matter.

Council Member Pomeroy stated that the public library in Gaithersburg is now open. Catalogues are new and the facility is very impressive.

Council Member Preusch made note that at the corner of Rt. 108 and Muncaster Road telephone poles are being moved and that construction of the turning lane continues. He stated that this new turn lane should improve traffic flow in a southeast direction on Rt. 108. Traffic is usually backed up from that point back into Laytonsville.

Adjournment: Council Member Pomeroy made a motion to adjourn at 8:12 pm. Council Member Bradsher seconded the motion. ***Unanimously approved.***

Respectfully submitted,

Lisa M. Whittington
Assistant Clerk
January 7, 2014

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Trash/Recycling Update

When trash and recycling pick-up occur on Monday holidays, the following day, Tuesday, will be the designated pick-up day. The designated holidays follow the county transfer station schedule and will be as follows for 2014:

For Monday, February 17, Presidents Day – Pick up will be Feb. 18

For Monday, May 26, Memorial Day, Pick-up will be May 27

For Monday, Sept. 1, Labor Day, Pick-up will be Sept. 2

Please continue to separate recycling materials.

Please do not put yard waste or mulch out for the regular trash pick-up.

Yard waste should be placed in brown bags.

Volunteers are needed for the Park Planning Advisory Board to begin meeting in March. If interested contact the Town Hall.