

Meeting minutes of Town Council on 6-2-15
As reviewed, approved, and accepted by the Town Council on July 7, 2015

Mayor Prats called the regular meeting of the Town Council to order at 8:08 p.m. Council members Jim Ruspi, David Preusch and Larry Halvorson were present. The Treasurer, Clerk and Assistant Clerk were present. Sixteen residents were present.

Mayor Prats closed the record on the public hearing on the Site Plan for Laytonsville Grove.

Mayor Prats closed the record on the Budget Hearing.

The minutes of the Town Council meeting on May 5, 2015 were approved as submitted.

Treasurer's Report: The Treasurer reviewed the Profit and Loss Report for the month of May 2015. Total income for the month of May was \$42,790 with \$2,340 coming from Reimbursement. In the CIP Fund, \$12 was received from Interest Income. Major expenses for the month of May 2015 were \$2,845 for Payroll Expenses and \$2,886 for Waste Collection. The Total Expenses for the month of May 2015 were \$13,196. General Net Income for the month of May was \$29,594. Looking at the Balance Sheet for the month of May 2015, the fund balance for the general fund was \$1,058,613, for the CIP account, the balance was \$197,309 and the Fixed Assets was \$684,352. The total fund balance for the Town of Laytonsville for May 2015 was \$1,940,274.

Council Member Preusch made the motion to approve the Treasurer's report subject to audit. Council Member Halvorson seconded the motion. ***Unanimously approved.***

Committees and Reports

Mayor's Update and Reports:

Construction Update: Mayor Prats reported that the base for White House Lane is down and the gutters have been poured. The shoulder on Brink Road has been stabilized.

Maryland Municipal League Conference: The MML annual meeting in Ocean City will be held from June 28, 2015 to July 1, 2015. Mayor Prats, Council Members Larry

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Halvorson, Jim Ruspi, Charles Bradsher and Historic District Commissioner Jill Ruspi will be attending.

Work session: None scheduled.

It was noted that Mayor Prats was elected Vice President of the Montgomery Chapter of the MML.

Old Business

Comprehensive Plan: Mayor Prats stated that the Planning Commission is to hold a hearing to vote to adopt the changes made by the state. The Comprehensive Plan then will be presented to the Council for voting. Mayor Prats has received a letter from Shanco and Company and J.B. Kline requesting they be annexed into town.

Mayors Compensation: Mayor Prats mentioned that the discussion to amend the charter will be held in August or September.

It was noted by Mayor Prats that the Town of Laytonsville has been awarded Banner Status by the Maryland Municipal League.

Composting: It was mentioned that someone from Gaithesburg will come and talk to Mayor Prats and Council Member Preusch about how residents can go about composting.

Mayor Prats announced that the July Town Council Meeting will be held on Tuesday, July 7.

New Business:

Resolution for Compensation to Employees: Mayor Prats stated that there is a 6 % increase. Council Member Ruspi made a motion to adopt Resolution R-02-15, a resolution to establish the compensation for employees of the Town of Laytonsville for the period of July 1, 2015 through June 30, 2016. Council Member Preusch seconded the motion. *Unanimously approved.*

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FY 15-16 Budget Ordinance and Ad valorem tax rates: Mayor Prats stated that there is no change in the tax rates. Council Member Preusch made a motion to approve Ordinance No. 02-15 which is an ordinance adopting the town budget for the fiscal year July 1, 2015 through June 30, 2016 and levying an ad valorem tax on all assessable property within the Town of Laytonsville, Maryland. Council Member Halvorson seconded the motion. *Unanimously approved.*

Appointments: Mayor Prats reviewed the slate of appointments for the Town for the coming year as follows:

Historic District Commission Appointments – Jill Ruspi, Michele Shortley
Planning Commission Appointments – Pete Stadler, Brendan Deyo, Mark Frankowski, Tim Shortley
Board of Appeals Appointments – Jake Cecere, Chair, Richard Whittington, Open
Council Vice President – Larry Halvorson
Tree Committee – Eric Wenger, Paul Foster, Richard Potcner
Legal Counsel – Stanley D. Abrams, Esq.
Engineer – Macris, Hendricks and Glascock and Robert H. Patton, Harris & Rust & Associates
Audit Firm – Lindsey and Associates
Clerk – Charlene Dillingham
Assistant Clerk – Lisa Whittington
Treasurer – Christine Wilkinson
Coe Enforcement Officer – Mike Ryan
Reforestation Consultant – Benning & Associates
Town Planner – Stanley O. Benning
Infrastructure Advisor – Wayne Keeler

Council Member Halvorson made the motion to approve said appointments. Council Member Preusch seconded the motion. *Unanimously approved.*

Laytonsville Grove Site Plan: The final site plan for Laytonsville Grove was presented at the hearing prior to this Town Council Meeting. Council Member Ruspi made a motion to approve the final site plan for Laytonsville Grove. Council Member Halvorson seconded the motion. *Unanimously approved.*

Council Forum:

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Council Member Ruspi stated that the parade was very enjoyable. Mayor Prats thanked Town Clerk, Charlene Dillingham for all the work she had done in putting the parade together. He also stated that there was a lot of positive feedback.

Residents Forum:

Eric Wenger of 6715 Maple Knoll Drive stated that the terms for the Planning Commission Members are not correct as to what is posted on the website. He went on to thank Charlene Dillingham for all the work she had done on the parade. Regarding Rolling Ridge Pond, he felt that it is a private pond for the residents who live there. It is uninviting. He inquired as to a way to make the area a more community park.

Council Member Preusch responded by saying that perhaps St. Paul's Church could be approached with the possibility of putting in a pathway for residents to use.

Sheree Wenger of 6715 Maple Knoll Drive also stated that the pond is an area that is uninviting. She also mentioned that the 108 sign that was erected on the Wilkinson property should not have been put there because it is a historic site. Mayor Prats stated that the sign was on county right of way and he encouraged her to contact the county.

It was also noted that Matt Honacki from NV Homes would be meeting with Historic District Chair, Sheree Wenger to discuss guidelines for new construction.

Adjournment: Council Member Preusch made a motion to adjourn at 8:46 pm. Council Member Halvorson seconded the motion. ***Unanimously approved.***

Respectfully submitted,

Lisa M. Whittington
Assistant Clerk
June 2, 2015

Trash/Recycling Update

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When trash and recycling pick-up occur on Monday holidays, the following day, Tuesday, will be the designated pick-up day. The designated holidays follow the county transfer station schedule and will be as follows for 2015:

For Sept. 7, Labor Day – Pick up will be Sept. 8

Please continue to separate recycling materials.

Please do not put yard waste or mulch out for the regular trash pick-up.

Yard waste should be placed in brown bags.

ATTN HISTORIC DISTRICT RESIDENTS: Exterior home repairs may qualify for Montgomery County tax credits. For more information:
[http://www.3montgomerycountymd.gov/311\(X\(1\)S\(t3oqlavcfmjil555gvdohtzyw\)\)/Solutions.aspx?SolutionId=1-346U1P](http://www.3montgomerycountymd.gov/311(X(1)S(t3oqlavcfmjil555gvdohtzyw))/Solutions.aspx?SolutionId=1-346U1P)

<http://www.montgomeryplanning.org/historic/instructions/documents/PDFTaxCreditApplication.pdf>