

Meeting minutes of Town Council on 12-1-15
As reviewed, approved, and accepted by the Town Council on January 5, 2016

Mayor Prats called the regular meeting of the Town Council to order at 8:04 p.m. Council Members David Preusch, Jim Ruspi, Charles Bradsher and Larry Halvorson were present. The Treasurer, Clerk and Assistant Clerk were also present as were five residents.

Mayor Prats closed the record on the Public Hearing.

The minutes of the Town Council meeting on November 3, 2015 were approved as submitted.

Treasurer's Report: The Treasurer reviewed the Profit and Loss Report for the month of November 2015. Total Income for the month of November was \$52,319 with \$18,779 coming from Income Tax, \$2,057 coming from Real Property Taxes. In the CIP Fund, \$15 was received from Interest Income and \$390 was received from Highway Income. Also \$30,000 was transferred into the CIP Account. Major expenses for the month of November 2015 were \$2,273 for Grounds Maintenance, \$2,886 for Waste Collection and \$30,000 was Transferred Out to cover the paving of Mobley Farm Drive and the Town Hall Parking Lot. Total Expenses for the month of November 2015 were \$38,727. General Net Income for the month of November 2015 was \$-16,813. Total Net Income for the month of November 2015 was \$13,592. Looking at the Balance Sheet for the month of November 2015, the fund balance for the general fund was \$1,047,609, for the CIP account, the balance was \$238,167 and the Fixed Assets were \$684,352. The total fund balance for the Town of Laytonsville for November 2015 was \$1,970,128.

Council Member Preusch made the motion to approve the Treasurer's Report for the month of November 2015 subject to audit. Council Member Halvorson seconded the motion. *Unanimously approved.*

Committees and Board Reports

Mayor's Update and Reports:

Construction Update: Mayor Prats stated that curbs will be put in in Section C on Brink Road once Verizon connects the FIOS lines.

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Legal Representation: Town Attorney, Stan Abrams is retiring from the firm, West & Abrams. Mr. Abrams will continue to work on the annexation. Mayor Prats is seeking recommendations from other municipalities for replacing him.

Gas Station Update: Mayor Prats reported that the gas station has opened and met the six month criteria. It is being run by the same management that runs the Historic Station in Rockville.

Tree Lighting: Mayor Prats announced that the treelighting is at 7 p.m. on December 4. He thanked Town Clerk, Charlene Dillingham and the Laytonsville Lions Club for coordinating the event.

Mobley Farm Lighting Update: The lamp heads for the street lights on Mobley Farm Dr. have been ordered and they contain photo cells.

Town Paving and Lighting: The parking lot in the Town Hall has been paved. Boyland Electric is working on an estimate to install 4 lamp posts in the parking lot and one at the street. An estimate for replacing the LED lights on the sheds is also forthcoming.

Work session: None scheduled.

Old Business

New Business:

MML Legislative Dinner: Mayor Prats stated that the County Maryland Municipal Legislative Dinner is December 10 in Bethesda if any Council Members were interested in going.

Vote on House Models for Laytonsville Preserve Phase 3: Council Member Halvorson made a motion to approve lots 9 and 11 in the Laytonsville Subdivision as those that were previously approved in Phase A and B. Council Member Ruspi seconded the motion.

Unanimously approved.

Council member Preusch made a motion to approve the model homes recommended by the Historic District Commission with side load garages and only 3 bays. Lots 4, 5, 6,

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and 7 are to include the Pinehurst model and the Regents Park II. Council Member Bradsher seconded the motion. *Unanimously approved.*

Proposal for Paving Parkway Trail to RR Pond and Pond Trail: Mayor Prats received an estimate from A.B. Viers and Sons Paving to a) pave a walkway around the pond and b) to install a walking pathway at the easement to Brink Road. After a lengthy discussion, Council Member Preusch made a motion to approve the paving of the walking pathway around the pond for a cost of \$34,452. Council Member Halvorson seconded the motion. *Unanimously approved.*

Council Member Halvorson made a motion to approve the paving of a pathway from the Brink Road sidewalk to the pond. Total cost for both projects \$69,920. Council Member Bradsher seconded the motion. *Unanimously approved* with Council Member Ruspi abstaining.

Town Hall Parking Lot Curb Stop: Mayor Prats also received a proposal from A.B. Viers and Sons to install 15 curb stops in the Town Hall parking lot for a cost of \$2,025. After some discussion, Mayor Prats decided to revisit this proposal once the lamp posts have been installed in the parking lot.

Council Forum:

It was noted by Council Member Preusch that the light poles on Mobley Farm Drive are showing signs of deterioration. Mayor Prats encouraged him to get an estimate for the 7 poles and stated that it would be discussed next month.

Residents Forum: Sheree Wenger of 6715 Maple Knoll Drive inquired as to whether the parking lot would be lined on the side next to the home. She also stated that there are areas on Maple Knoll Drive that need to be patched. Mayor Prats responded by saying that he and Infrastructure Advisor, Wayne Keeler would look at the road.

Town Treasurer, Chris Wilkinson asked about the lights at the gas station because they are much brighter since the new management took over. Mayor Prats said maybe the hours the lights are on can be worked out with the new management.

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Adjournment: Council Member Preusch made a motion to adjourn at 9:09 pm. Council Member Halvorson seconded the motion. *Unanimously approved.*

Respectfully submitted,

Lisa M. Whittington
Assistant Clerk
December 1, 2015

Trash/Recycling Update

When trash and recycling pick-up occur on Monday holidays, the following day, Tuesday, will be the designated pick-up day. The designated holidays follow the county transfer station schedule and will be as follows for 2016:

For Monday, January 18, Martin Luther King Day – Pick-up will be January 19

For Monday, February 15, Presidents’ Day – Pick up will be February 16

For Monday, May 30, Memorial Day – Pick up will be May 31

For Monday, July 4, Independence Day – Pick up will be July 5

For Monday, September 5, Labor Day – Pick up will be September 6

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Please continue to separate recycling materials.

Please do not put yard waste or mulch out for the regular trash pick-up.

Yard waste should be placed in brown bags.

ATTN HISTORIC DISTRICT RESIDENTS: Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.