

Meeting minutes of Town Council on 12-6-16
As reviewed, approved, and accepted by the Town Council on January 10, 2017

There being a quorum, Mayor Jim Ruspi called the regular meeting of the Town Council to order at 7:32p.m. Council Members David Preusch, Charles Bradsher and Larry Halvorson and Jim O’Hair were present. The Treasurer, Clerk and Assistant Clerk were also present as were four residents.

Mayor Ruspi reminded the audience that comments are to be held until the end of the meeting and should only be about topics that are discussed.

Minutes: The minutes of the Town Council meeting on November 1, 2016 were approved as submitted.

Treasurer’s Report: The Treasurer reviewed the Profit and Loss Report for the month of November 2016. Total income for the month of November was \$40,985 with \$2,500 from Permits and Fees, \$18,764 from Income Tax and \$13,667 from Real Property Taxes. In the CIP Fund, \$38 was Interest Income and \$383 was Highway Income. Major Expenses for the month of November 2016 were \$3,521 for Payroll Expenses, \$2,005 for Grounds Maintenance, \$2,941 for Waste Collection and \$3,600 for Picnic Donation Distribution. The Total Expenses for the month of November were \$17,732. General Net Income for the month of November 2016 was \$23,253. Looking at the Balance Sheet for the month of November 2016, the fund balance for the general fund was \$1,109,097, for the CIP account, the balance was \$127,314 and the fixed assets were \$903,054. The total fund balance for the Town of Laytonsville for the month of November 2016 was \$2,139,465.

Council Member O’Hair made the motion to approve the November Treasurer’s report subject to audit. Council Member Halvorson seconded the motion. ***Unanimously approved.***

Mayor Ruspi stated that Troop #1074 visited the Town Hall for about 30 minutes prior to the meeting.

Audit Report: Bob Diss an accountant from Lindsey and Associates reviewed the audit report for the council.

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Committees and Board Reports

Sheree Wenger, Chair of the Historic District Commission, reported to the Council that she has gone over the Empress II, elevation C plans. This elevation is considered for lots that are not in the historic district but allowed for lots that butt up to the Historic District.

New Business:

Nominations for Council Member: Last month it was reported that Council Member Larry Halvorson would be deployed and have to resign his Council position. Two people have expressed interest in serving. Tom Burke grew up in Laytonsville and moved back to Town four years ago. He recently retired and resides at 21710 Laytonsville Road. Paul Simonette of 21711 Rolling Ridge Lane is currently a member of the Planning Commission. He moved here 10 years ago from New York. He is currently an All State agent in Germantown.

Winter Meeting in Annapolis: Mayor Ruspi stated that he would not be able to attend the meeting in Annapolis in February. Any Council Members or Committee Chairs could attend if interested.

Appreciation: Mayor Ruspi presented a certificate of appreciation to Council Member Halvorson. He thanked him for his service to the Town. Council Member Halvorson stated that he hoped to return to the Council when he returns in a year.

Activities Assistant: Mayor Ruspi stated that there is a need for an activities assistant. Town Clerk, Charlene Dillingham has been volunteering to coordinate many events for years.

Work Session: There was no work session scheduled.

Old Business

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Income tax repayment: A legislative bill may be drafted in which monies owed back to the state may be forgiven. Council Member Preusch to draft a letter to the State Delegation.

Annexation Update: Mayor Ruspi reported that the first hearing notice appeared in the newspaper. Another notice will appear in the next two weeks. Mailings have been sent. The hearing is scheduled for January 10 at 7:30 p.m. Consulting and attorney fees are being paid by J.B. Kline and Shanco. All fees are to be paid before the Council can approve the annexation.

Council Member Halvorson's Resignation: Council Member Larry Halvorson thanked the Mayor and Council for the opportunity to serve and then formally resigned.

Vote for Council Member: Tom Burke is voted unanimously as Council Member to fill Council Member Larry Halvorson's seat. The oath of office is administered after the meeting is adjourned.

Residents Forum:

Adjournment: Council Member Preusch made a motion to adjourn at 9:15 pm. Council Member O'Hair seconded the motion. ***Unanimously approved.***

Respectfully submitted,

Lisa M. Whittington
Assistant Clerk
December 6, 2016

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Trash/Recycling Update

When trash and recycling pick-up occur on Monday holidays, the following day, Tuesday, will be the designated pick-up day. The designated holidays follow the county transfer station schedule and will be as follows for 2017:

For Monday, January 16, Martin Luther King Day – Pick-up will be January 17

For Monday, February 20, President’s Day – Pick-up will be February 21

For Monday, May 29, Memorial Day - Pick-up will be May 30

For Monday, September 4, Labor Day – Pick-up will be September 5

For Monday, December 25, Christmas Day – Pick-up will be December 26

For Monday, January 1, 2018, New Year’s Day – Pick-up will be January 2

Please continue to separate recycling materials.

Please do not put yard waste or mulch out for the regular trash pick-up.

Yard waste should be placed in brown bags.

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ATTN HISTORIC DISTRICT RESIDENTS: Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.

PLEASE NOTE: Also, there are other positions open on the Board of Appeals, the Planning Commission and the Parks and Trails Task Force. If interested in any of these positions contact the Town Hall at 301-869-0042.

The Town is interested in hiring an event planner. If interested, contact the Town Hall at 301-869-0042.

If you are interested in serving as an election judge, please contact the Town Hall.