

Meeting minutes of Town Council on 3-7-17  
As reviewed, approved, and accepted by the Town Council on April 4, 2017

There being a quorum, Mayor Jim Ruspi called the regular meeting of the Town Council to order at 7:35p.m. Council Members Charles Bradsher, Dave Preusch, Jim O’Hair and Tom Burke were present. The Treasurer, Clerk and Assistant Clerk were also present as were three residents.

Mayor Ruspi acknowledged members of the Laytonsville Historical Society, Ann Wolfe, Jane Evans and Sheree Wenger who have information and refreshments available. Tours of the Historic Center would also be available at the conclusion of the meeting.

Minutes: The minutes from the Town Council Meeting that was held on February 7, 2017 were approved as submitted with Council Member Preusch abstaining. The minutes from the Special Meeting that was held on February 21, 2017 were approved as submitted with Council Member Preusch abstaining.

Treasurer’s Report: The Treasurer reviewed the Profit and Loss Report for the month of February 2017. Total Income for the month February was \$24,211 with \$2080 coming from Reimbursement, \$19,166 coming from Income Tax. In the CIP Fund \$52 was Interest Income and \$521 came from Highway Income. Major Expenses for the month of February were \$1,059 for Repairs and Maintenance, \$2,156 for Insurance and \$2,941 for Waste Collection. The Total Expenses for the month of February 2017 were \$11,207. General Net Income for the month of February 2017 was \$13,004 with \$573 total in the CIP fund. Looking at the Balance Sheet for the month of February 2017, the fund balance for the general fund was \$1,127,725, for the CIP account, the balance was \$129,293 and the fixed assets were \$903,054. The total fund balance for the Town of Laytonsville for February 2017 was \$2,160,072.

Council Member O’Hair made the motion to approve the February Treasurer’s report subject to audit. Council Member Preusch seconded the motion. ***Unanimously approved.***

Committees and Board Reports

Town Of Laytonsville  
Town Council Meeting Minutes  
3-7-17

Eric Wenger, Chair of the Planning Commission, gave an update on Laytonsville Grove. The lighting plan is being reviewed by the Planning Commission and storm water construction has begun. There was a brief discussion regarding street lights for that area.

New Business

Goshen Enterprises Contract: Mayor Ruspi received the contract from Goshen Enterprises, Inc. for lawn maintenance in the Town. He stated that the contract is identical to previous years. The prices are the same as last year with no increases. Council Member Preusch made a motion to approve the landscaping and lawn maintenance contract with Goshen Enterprises, Inc. Council Member Bradsher seconded the motion. ***Unanimously approved.***

Dwyer Court Resolution: Dwyer Court has officially been turned over to the Town from the County. Council Member Preusch made a motion to approve Resolution 01-17 accepting the road known as Dwyer Court in the Laytonsville Preserve subdivision into the Town. Council Member O'Hair seconded the motion. ***Unanimously approved.***

Budget 2017-2018: The Treasurer and the Mayor have met to begin working on the budget for 2017-2018. Information was provided to the Council. At the April Town Council meeting discussion regarding any charges will take place. Approval will follow at the April meeting. The Council was encouraged to contact the Treasurer directly with any questions.

Bulk Trash Pick-up: Bulk trash is picked up twice a year. The first pick-up is scheduled for April 3.

Second Quarter Safety Inspection: Council Member Preusch is scheduled to do the 2<sup>nd</sup> quarter safety inspection.

Notice of Election: The election in the Town is on May 1. Three positions are on the ballot, Mayor and 2 Council seats. Written requests need to be submitted to the Clerk if anyone is interested in running. The filing period is from March 3 to March 17 at 1 p.m.

Town Of Laytonsville  
Town Council Meeting Minutes  
3-7-17

Council: Council Member O’Hair reported on the safety inspection that he conducted. He found a cracked and elevated sidewalk on the right side of Sundown Road which occurred when the tree fell down.

Council Member Burke stated that he has equipment to make vinyl signs in which he could use to make a caution sign to be put in area of the sidewalk. Mayor Ruspi asked if he could make two caution signs.

Residents Forum

Sheree Wenger of 6715 Maple Knoll Drive and Vice President of the Laytonsville Historical Society encouraged Council Members to visit the Historical Center upstairs and see what is displayed. The two authors of the book, Crossroads to Community are available and private tours can also be arranged. The new coverlet is almost complete and will be available in the near future.

Mayor Ruspi stated that the theme for the parade this year is “Honoring Our Past and Celebrating Our Future”. The Mayor and Council will be walking in the parade this year. There is an effort to have all former Mayors attend. Mayor Ruspi asked if anyone knew the whereabouts of former Mayor, Stan Mills.

Jill Ruspi of 7111 Brink Road spoke about the Parks and Trails Task Force which meets the second Wednesday of each month. She gave an overview of what they will be working on, i.e. Miller Park and Jones Pond in the future. Chris Wilkinson is the liason. She will be looking at the trails and making sure they are actually where they supposed to be.

Adjournment: Council Member O’Hair made a motion to adjourn at 8:22 pm. Council Member Burke seconded the motion. *Unanimously approved.*

Respectfully submitted,

Town Of Laytonsville  
Town Council Meeting Minutes  
3-7-17

Lisa M. Whittington  
Assistant Clerk  
March 7, 2017

**Trash/Recycling Update**

**When trash and recycling pick-up occur on Monday holidays, the following day, Tuesday, will be the designated pick-up day. The designated holidays follow the county transfer station schedule and will be as follows for 2017:**

**For Monday, May 29, Memorial Day - Pick-up will be May 30**

**For Monday, September 4, Labor Day – Pick-up will be September 5**

**For Monday, December 25, Christmas Day – Pick-up will be December 26**

**For Monday, January 1, 2018, New Year’s Day – Pick-up will be January 2**

**Please continue to separate recycling materials.**

**Please do not put yard waste or mulch out for the regular trash pick-up.**

**Yard waste should be placed in brown bags.**

Town Of Laytonsville  
Town Council Meeting Minutes  
3-7-17

**ATTN HISTORIC DISTRICT RESIDENTS:** Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.

**PLEASE NOTE:** Also, there are other positions open on the Board of Appeals, the Planning Commission and the Parks and Trails Task Force. If interested in any of these positions contact the Town Hall at 301-869-0042.