

Meeting minutes of Town Council on 10-4-16
As reviewed, approved, and accepted by the Town Council on November 1, 2016

There being a quorum, Mayor Jim Ruspi called the regular meeting of the Town Council to order at 7:35p.m. Council Members David Preusch, and Charles Bradsher were present. The Treasurer, Clerk and Assistant Clerk were also present as were fifteen residents.

Minutes: The minutes of the Town Council meeting on September 6, 2016 were approved as submitted.

Treasurer's Report: The Treasurer reviewed the Profit and Loss Report for the month of September 2016. Total income for the month of September was \$22,251 with \$7,103 for Reimbursement. In the CIP Fund, \$34 was Interest Income and \$8,990 was received from Highway Income. Major Expenses for the month of September 2016 were \$2,787 for Accounting, \$9,750 for Payroll Expenses \$2,170 for Grounds Maintenance, \$2,941 for Waste Collection and \$2,660 for Picnic Expenses. The Total Expenses for the month of September were \$22,713. General Net Income for the month of September 2016 was \$-462. Looking at the Balance Sheet for the month of September 2016, the fund balance for the general fund was \$1,051,901, for the CIP account, the balance was \$126,819 and the fixed assets were \$684,352. The total fund balance for the Town of Laytonsville for the month of September 2016 was \$1,863,072.

Council Member Preusch made the motion to approve the September Treasurer's report subject to audit. Council Member Bradsher seconded the motion. ***Unanimously approved.***

The Treasurer also reviewed the Profit and Loss Report for the month of August 2016. Total income for the month of August was \$22,556 with \$14,293 for Municipal Tax Duplication Payment, \$2,900 for Picnic Funds and \$2,769 for Real Property Taxes. In the CIP Fund, \$46 was Interest Income and \$782 was received from Highway Income. Major Expenses for the month of August 2016 were \$2,909 for Accounting, \$4,209 for Grounds Maintenance, \$2,941 for Waste Collection. The Total Expenses for the month of August were \$17,010. General Net Income for the month of August 2016 was \$5,532. Looking at the Balance Sheet for the month of August 2016, the fund balance for the general fund was \$1,059,018, for the CIP account, the balance was \$117,802 and the fixed assets were \$684,352. The total fund balance for the Town of Laytonsville for the month of August was \$1,861,172.

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Council Member Preusch made the motion to approve the August Treasurer's report subject to audit. Council Member Bradsher seconded the motion. ***Unanimously approved.***

Committees and Board Reports

New Business:

NV Homes: Matt Honacki addressed the Council and discussed the 4 new home models in Phase 2, (behind the fire house). They are offering something new that fits into what has already been approved. The home models are smaller and color schemes are not changing. He also stated that there are 2 remaining home sites in Phase 3. The HDC will need to approve them. A work session of the Mayor and Council is set for October 18.

Nominations for Council Member: Two names were submitted to fill the Council seat vacated by Jim Ruspi when he became Mayor. They are Tom Burke and Jim O'Hair. The term for this position is until June 30, 2018.

Tom Burke, lives next to St. Paul's Church. He moved back to Laytonsville 4 years ago after he inherited his Mother's home. He grew up in Laytonsville, prior to that he lived in Annandale, VA. His Mother had served on the Town Council.

Jim O'Hair has lived in Laytonsville for 26 years. He lives on Mobley Farm Dr. He has chaired the Town Picnic for the past 12 years.

Mayor Ruspi stated that he was pleased that there are two candidates interested in the position. He wants to swear the new Council Member in this evening. Council Member Preusch stated that both candidates are excellent choices. Council Member Bradsher agreed. William Duvall of 21612 2nd Street inquired as to how the new Council Member will represent the areas of the Town. In response, Jim O'Hair stated that he will represent all of Laytonsville. Tom Burke responded that he can communicate with all parts of Town.

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Vote for Council Member: There were two votes were in favor of Jim O’Hair being the new Council Member. Jim O’Hair was unanimously approved and took the oath of office which was delivered by Mayor Ruspi.

Appoint Council Vice President: Charles Brasher is appointed and takes the oath of office as Vice President of the Town Council.

4th Quarter Safety Inspector: Council Member Halvorson will be doing the 4th quarter safety inspection.

MML Legislative Dinner: Mayor Ruspi will be attending the Maryland Municipal League Legislative Dinner on December 15 which will be held in the Doubletree Hotel in Bethesda, Maryland. Two State Representatives, Anne Kaiser and Craig Zucker are invited to attend this year. Council Members are invited to attend.

Meet & Greet: With there being new residents moving into the Laytonsville Preserve Development, Mayor Ruspi would like to go door to door to introduce himself and talk about what is going on in Town.

Azeem water issues: Mr. Azeem of 21723 Rolling Ridge Lane addressed the Council regarding a problem he has with water flooding his basement when it rains. He wants to construct a clear plastic roof across the stairwell to divert the rain from hitting his stairs. He presented pictures of the damage to the Council and presented 2 estimates. He is asking for the Town’s approval. If the cost is less than \$1500, no building permit will be required. He presented a signed letter of approval from his HOA. Because his property is adjacent to the Historic District, he needs input from the Historic District Commission. Sheree Wenger, Chairman of the Historic District Commission read a statement to the Council conveying recommendations from the HDC. Mayor Ruspi encouraged Mr. Azeem to present a proposal from a contractor for the work he wants done. It was also recommended that he provide landscaping plans for that area to the Mayor.

Snow Contract: Mayor Ruspi stated that he received a proposal for snow removal from J.B. Kline. He stated that he met with Brian Kline and clarified some items. The Council questioned the removal of snow from the private driveway just off of Rolling Ridge Lane. In the past, snow was removed to enable pedestrians to walk in that area. Council

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Member Dave Pruesch made a motion to accept the proposal from J.B. Kline. Council Member Bradsher seconded the motion pending review by the Town attorney regarding the removal of snow in this area. *Unanimously approved.*

Introduce annexation: Mayor Ruspi stated that he is waiting for legal documents from the Town attorney regarding the annexation of the properties of two companies south of Town, J.B. Kline and Shanco. Documentation should be available to the Council by the November meeting.

Reallocation of Taxes: Mayor Ruspi presented to the Council documentation regarding the amount that the Town will owe back to the state due to the incorrect reporting by Maryland State Government of income tax.

Old Business:

Picnic Report: Town Clerk, Charlene Dillingham reported that approximately \$3,654.49 will be donated to the Lions Club for their Medical Locker project. A formal presentation of the check to the Lions Club will be forthcoming once the Treasurer has reviewed the costs.

MML Fall Conference: The fall conference will be from October 13 to the 15. Mayor Ruspi has been active in the Montgomery Chapter of the MML. He is working on meeting the requirement for Laytonsville to become a Banner City.

Harvey Storm Water Lawsuit: At 1:30pm the Town was served papers in regards to a law suit by a property owner. Any questions regarding the suit should be directed to Legal Council.

Mobley Farm Lights: Infrastructure Advisor, Wayne Keeler appeared before the Council and stated that he had two proposals from Lighting Maintenance and Boyland Electric for LED street lights. He is also planning on getting the price for LED lights from the county. Mayor Ruspi wants to get information from the contractors as to what angstrom they are using. He is concerned about brightness levels. Two residents spoke about how bright the lights are near their homes.

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Residents Forum:

Larry Barker of 21405 Montgomery Ave. reported that behind the elementary school mowers cannot get between the fence and the guard rail. Trees are growing into the fence. Residents have been putting weed be gone on it. He inquired as to who owns that area and who is responsible for maintaining it.

Mr. Barker also reported that his car sustained damage due to the deep cuts in the pavement on Warfield Road.

Adjournment: Council Member Preusch made a motion to adjourn at 10:06 pm. Council Member Bradsher seconded the motion. *Unanimously approved.*

Respectfully submitted,

Lisa M. Whittington
Assistant Clerk
October 4, 2016

Trash/Recycling Update

Please continue to separate recycling materials.

Please do not put yard waste or mulch out for the regular trash pick-up.

Yard waste should be placed in brown bags.

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ATTN HISTORIC DISTRICT RESIDENTS: Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.

PLEASE NOTE: There will be an open seat on the Town Council in January of 2017. If interested, please contact the Town Hall at 301-869-0042.

Also, there are other positions open on the Board of Appeals, the Planning Commission and the Parks and Trails Task Force. If interested in any of these positions contact the Town Hall at 301-869-0042.